



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SASMIRA'S INSTITUTE OF COMMERCE AND SCIENCE

SASMIRA MARG WORLI MUMBAI

400030

sics.edu.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Synthetic & Art Silk Mills' Research Association (SASMIRA) Approved body of the Ministry of Textile, Govt. of India was established on 12th January 1950 as a cooperative venture set up by the Man-Made Textile industry of India.

The land mark building of SASMIRA at Worli is in the heart of the city of Mumbai.

Sasmira Institute of Commerce & Science (SICS) is an initiative to impart quality education in the field of Commerce and Science, Sasmira's Institute of Commerce and Science (SICS) started in the year 2016 under the guidance of their parent body SASMIRA. SICS aspires to carry forward the Vision of our promoting organization SASMIRA, of providing affordable quality education, while expanding our academic horizons to bring the institution on par with global leaders in the field of higher education.

The courses taught at SICS are designed with a clear vision of what the future holds for business and industry. The institute believes in providing quality teaching by experts skilled at integrating cutting-edge of theoretical knowledge with practical applications. Thus contribute to the Corporate World by providing industry-ready and employable graduates in the coming days.

SICS is ably guided by the team of Council members of SASMIRA who are stalwarts in the textile and allied industry. Their inputs in the management and curriculum handing of the institutes benefits the students in getting the latest in terms of knowledge and exposure that enables them to be ready for the industry. The council interacts with the students on a regular basis to understand their needs and strives hard to ensure that the infrastructure and faculty needs as well as skill developments needs of the students are fulfilled.

We at SICS are committed, not just to academic success, but to ensuring that the students have the opportunity to develop the skills and qualities that will help them to prepare for the future and for the nation. We have a strong track record in providing the appropriate support to allow students to successfully progress to the next stage in their careers, whether that be higher education or employment.

Vision

- To offer career oriented, comprehensive and meaningful education to youngsters with a special focus on developing skills for life long success.**
- To be a proactive centre of learning, enabling acquisition of knowledge combined with innovation leading to excellence.**
- To build an institute that is futuristic in its training and development with an emphasis on ethics and social needs.**

Mission

- **To provide highly skill-based and industry-oriented academic programs in a learning and encouraging environment for the overall development and intellectual and ethical growth of the student community.**
- **To focus on creating industry-ready and socially responsible youngsters by imparting education founded on strong core values.**
- **To create a culture of hard work, honesty, and social well-being among stakeholders.**
- **To disseminate contemporary knowledge and promote multiple branches of learning.**
- **Promote and facilitate quality research amongst faculty and students.**

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. **Prominently located in, Worli , South Mumbai the SASMIRA building is iconic**
2. **Highly qualified and skilled faculty**
3. **Well-designed courses in vocational training with highly qualified teachers**
4. **Robust academic environment with special and remedial classes for needy students**
5. **Experiential learning through site visits, Industrial visits local and national, Live Projects, Internships and Research Projects**
6. **Well-designed classes for optimal learning all classes are air conditioned, with ICT facility**
7. **A supportive and highly responsible management that values ethics and social responsibility**
8. **Strong Placement team**
9. **Managements schemes to honour good student and teachers**
10. **Strong Industry Interaction**

Institutional Weakness

1. **Relatively new in the market our closest colleges are more than 70 years old**
2. **No Government Aid and Grants thus having a cash crunch**
3. **Inability to attract talent due to our age and lack of funds**
4. **Inability to attract top quality students due to our age**
5. **Challenges in admissions at the BScIT& BBI course**
6. **Competitors in the vicinity are very well established colleges with over 70 years' experience and getting Government aid.**

Institutional Opportunity

1. **Locations gives us advantage of extending internships and placement to students**
2. **Industry Linkage is enhanced due to presence of several corporate offices in the vicinity**
3. **Tie-up with industry backed courses to increase employability of students**

4. Possible to equip students with skills that enable them to be self-employed and employ others
5. Enhance the social responsibility and CSR efforts to be able to bring about a change in the area where we operate
6. Well- equipped computer cell and e-resource centre enables students to pursue courses in digital marketing and data sciences to be future ready
7. Several Earn and Learn schemes are possible to aids students from the college
8. Council Members linkages, due to their being industrialist, give enhanced benefits to students
9. Well designed skill development and soft skill training enhances students opportunity in the corporate world.
10. Enhanced SASMIRA brand among the students and industry

Institutional Challenge

1. Building of brand as we are very new and young
2. Low income strata of parents
3. Lack of awareness and support of parents to “Earn and Learn Scheme”
4. Low communication skills and soft skills of students
5. Low academic level of parents and thus their in ability to understand the importance of skill training
6. Funds generation

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

SICS is affiliated to University of Mumbai and offers 4 self-financing programs

1. Bachelor of Management Studies – BMS
2. Bachelor of Commerce (Accounting and Finance) – BAF
3. Bachelor of Commerce (Banking and Insurance) –BBI
4. Bachelor of Science (Computer Science)

All programs are covered under the Credit based Grading system (CBGS). The Curriculum is regularly revised by University of Mumbai, and the same is adopted and conducted by the college.

SICS organises several local as well as national level Industrial visits, encourages students to undertake live projects. Webinars and virtual talks and visits by industrial experts, eminent academicians, social change makers and other dignitaries ae continuously organised by SICS

Competitive Exam Training programs, Skill Development , Soft Skill training and career guidance sessions are conducted by the college faculty, Alumni, industry and academia experts.

A number of add on courses are offered to the students to enhance their capabilities and to enable them to be

able to be employed easily. Curriculum of these add on courses are designed by our faculty with the help of Industry experts

Our Campus to Corporate Courses train students to enable them to get jobs easily in this highly competitive market. SICS has been able to get First year students also internships in the Industry a total of 98 students have been given internships

SICS has 09 functional MOUs with different organisations and industries,

Various skill development programs were organised through our own Vocational Training Centre

At SICS we believe that every student is our prime responsibility and we ensure that students who are unable to cope with the class, for whatever reason, needs help to glide into the mainstream and therefore we arrange remedial and extra lectures to help them.

The evaluation of the students is transparent, robust and continuous through Project work, presentations, quiz, discussions and close book term end examination.

The feedback from students, alumni, employers and teachers are collected regularly and analysed. Necessary action is taken to ensure effective delivery of curriculum at the college.

Teaching-learning and Evaluation

The admission process is conducted as per the rules prescribed by State Government and University of Mumbai. Total enrolment of new students at the college in the last five years was 896 while average enrolment of reserved category students for last five years was 306

Students performance is evaluated after every semester and analysed based on which . Students with low performance are given extra or Remedial classes. The toppers of each year are felicitated by the management and given a “Cash Award” during the Annual day by the Council Members of SASMIRA.

SICS boasts of world class facilities. All classrooms in the campus are Air-Conditioned and equipped with ICT facilities, A large auditorium with a seating capacity of 300 and one smaller seminar rooms with seating capacity of 150, with well-equipped PA system are available. The campus is fully wi-fi enabled and the students can avail of the state of art computer laboratory which has 180 high end computers

The Library is equipped with 7661 Textbooks, reference books & general reading books 9103 and competitive exam books. 62 journals/Magazine and 08 daily newspaper are subscribed. All student are extended Book Bank scheme. The college has 28000 number of ebooks that are shared with the students and were very helpful during the lockdown. All the students receive 15 number of e newspapers everyday on their phones. New e-Books released are also shared with the students on their mobile phones.

A healthy teacher student ratio of 30:1 ensures personal attention to every student. The (teacher) Mentor - (student) mentee process is formally followed in the college.

The learning outcome of students are analysed on semester basis and regular Parent Teacher meets are held to share with the parents the progress of the students. The average pass percentage of students in last five years is

96.15%

Local Industrial visits to BSE, RBI, LIC, Local Banks, are arranged to ensure that students get a health first hand experience of how the industry operates. Total of 98 students were given internships under the “Earn and Learn “ scheme of the college. 88 number of students were given final placement and 96 number of students when for further studies after completion of the course.

Total transparency is maintained while conducting of exams all guidelines laid down by the University and SICS are strictly followed. Redressal of students grievances are handled as per policy in a quick and effective manner.

Research, Innovations and Extension

Promoting a culture of research among faculty and students has been a major thrust of SICS. Keeping this in mind we have conducted 2 National and 5 International Conference over the last 5 years.

The Principal of the SICS is Research Guide in University of Mumbai in the subject of Management . 160 number of Research papers of faculty and students have been published in SCOPUS, ABDC, UGC Care , ISSN/Peer reviewed journals and proceedings of conference.

SICS has organised- 9 number of Faculty Development Programs (FDPs) to enhance the competencies of the faculties . Seminars and workshops where arranged which have helped in imparting knowledge related to different courses and preparing for research.

The DLLE units and the social awareness units of the College organise various social activities including

- Beach cleaning
- Cleanliness drives in the College and nearby local areas,
- Tree plantation drives
- Blood donation drives
- Health and hygiene check-ups
- Street plays,
- Green Travel initiative - Bicycle rally
-
-

National and International days of importance and social importance are commemorated by organising different events in the College like

- Constitution Day
- Independence day
- Republic Day
- Gandhi Jayanti
- Marathi Bhasha Divas

SICS has signed 14 MOUs in last five years and out of which 09 are currently functional.

College sponsors local Industrial Visits to

- RBI
- LIC
 - SEBI
 - LOCAL BANKS

Infrastructure and Learning Resources

SICS has world class infrastructure, The campus area is 2.92 acres and constructed area of 8629.2 sq mts. The college is located in Worli, on Sasmira Marg, and can be easily reached by rail and road.

College is a three storied structure, with large foyers and 3 lifts, a multi cuisine canteen with a seating capacity of 160, a computer centre with 180 computer, a counselling wing on the ground floor. The first floor has administrative wings, examination office and faculty rooms, 08 classrooms and a large seminar room, Principals office and the library. The second floor houses the vocational course and has 13 number classrooms and HOD cabins, and the library. The third floor has the accounts and administrative wing faculty rooms and 10 classrooms, HOD cabins common rooms the gymkhana and the library all facilities are fully air conditioned. There are students (girls & boys) and teachers (Female & Male) toilets and handicap toilets on all floors. a sanitary pad vending machine is available on the 1st floor Drinking water and cooler is available at all floors

31 Classrooms, 05 computer labs with 180 computers are equipped with ICT Technologies and the campus is fully Wi-Fi enabled. Campus has 31 printers, 3 photocopyers. There are a Total No of 300 Computers out of which 180 are used only for academic purpose with a Computer Student ratio of 1:3

College also has one dedicated leased line with 50 Mbps & 1 Broadband connection with 100 Mbps.

Drinking water facility on each floor is provided with UV Aquaguard water filters and coolers.

Fire-fighting Safety system with 14 fire extinguishers and fire alarm panel system is installed,

The College premise is well covered by 150 CCTV Surveillance systems.

A Power Backup of 250 KVA Diesel Generators is available.

The Central Library has 7661 text books , 9103 reference & general books, 62 Journals and magazines, 8 daily news papers , e-library sources like **j gate and proquest**. A book bank scheme for all, 28,000 e books . students receive 15news papers every day on their phones.

Library is fully automated using SOUL 2.0

Student Support and Progression

Towards providing good education SICS ensures that a well experienced and qualified team of faculty members teach the curriculum to the students. In addition the teachers ensure that the teachers mentor the students continuously.

Towards being able citizens SICS ensures that all the students participate in various society improvement activities that include KARTAVIA the CSR program, DLLE programs and other activities that sensitises them towards the need of the society.

SICS contacts Soft skills, Life skills, Communication skill training for the students thru their Campus to Corporate program which is a part of the Earn and Learn program of the college many other skill training programs are conducted under the vocational training unit of SICS.

SICS provides concession in fees to needy students and also finds sponsors for Girl students who have a single parent and are economically weak. All other Government schemes for the reserved categories and EBC students are provided.

SICS has a robust Student Council which is elected by the students and serves as an influential voice for all the students. There are various committees which have students representation

SICS's Campus to Corporate Program is conducted by the teachers and other resource people called from the industry which is conducted under the Placement Assistance Cell T

In the year 2022 2 number of students were given internships and in the year 2021 the figure was 2

Women Development Committee conducts programs and trainings which empower girl students to be self-dependent and self-reliant. Trainings and talks on Self Defence, health awareness and entrepreneurship skills, have helped improve the confidence level and personality of the girl students.

The College has an Internal Complaint Committee, Grievance & Redressal Cell, Anti-Ragging Committee to resolve the students issues and challenges.

The Alumni Association was formulated in the year 2022 the alumni have played an active role in providing feedback & suggestions for the better student support. A total of Rs has been received as contribution from Alumni during the last years.

Governance, Leadership and Management

Sasmira Institute of Commerce & Science (SICS) is an initiative under the guidance of their parent body SASMIRA was started to provide affordable quality education in the field of Commerce and Science. With a clear vision and mission, SAMIRA leads from the front adopting participative style of management. The Departmental Heads, faculty members, Quality Assurance (QC) in coordination with the Principal chalk out an Annual plan for conducting various activities in the College, effectively. Suggestions from expert members of The College Development Committee (CDC) are included in planning for the new academic year.

At the College level, in the A.Y. 2017-18 (26 committees) , A.Y. 2018-2019 (23 committees), A.Y. 2019-20 (27 Committees) , 2020-21 (29 Committees) and A.Y. 2021-22 (26committees) are formed which work extensively to provide the required exposure to students in varied fields.

A weekly meeting with the Council Members and Head of the Institution , is conducted for strategic planning and effective reporting. Meetings at regular intervals of management members and the college principal, faculty and staff ensures effective planning, accountability and outcomes.

The administrative set up is efficiently managed by the Admin. Head. Administrative team of the college is provided with an updated E-governance system to manage all student related work like - library, finance, human resource and examination.

There are many welfare measures provided for teaching and non-teaching staff, like Concession for the SASMIRA staff's child, Diwali bonus for all staff, PF contribution, Medical reimbursement and Insurance.

Confidential Performance appraisal system for teaching staff and non- teaching staff is in place to assess the contribution made by staff for growth and development of the individual as well as the institution.

Different Audits like

- Financial Audit
- Quality Audit
- Fire Audit
- Structural Stability Audit
-

SASMIRA spend Rs.500271149 /- Cr. In capital expenditure in the last 5 years for SICS in addition SICS has been supported by SASMIRA for the running and working capital needs

SICS conducted Rs. 152000 /- FDP's for faculty development an all the teaching staff are encouraged to attend the Faculty Development Programs conducted at various level. The strategic interference in decision making blended with autonomy given to the Principal is a perfect system of Participative style of management followed by the management

Institutional Values and Best Practices

SICS's goal is to create students who are ready for the corporate world towards these goals the following steps are taken:

1. Campus to Corporate – is a skill training program in soft skills, personality development and presentation skills to ensure that they are ready for jobs. A number of industry professionals guide the students on the requirements of the industry and how the students can prepare for the same.
2. Earn & Learn – is an initiative of SICS to provide internships to needy students who work after college hours from 1.00 pm onwards. Job Fairs are held and ----- number of companies have visited the campus to absorb the students.
3. Vocational Training - SICS has a special vocational training centre that has especially curated to ensure to ensure that the students can start their own business and also employ other people.
4. Scholarships for needy – The Council has written off fees of several students and have also given concession in fees. The college also tries to get sponsors from individuals and corporates and trusts for needy students especially for girls students with single parents.

INSTITUTE DISTINCTIVENESS

SICS has always believed that as custodians of the future of the country it is their responsibility to sensitise the younger generation about the society and their responsibility towards the society. With this goal we involve students in our CSR initiative KARTAVAYA.

The students of the college work with NGO's throughout the year by helping them to raise funds, sell their produce, package their products for better visibility and also sometimes revamp their product line so as to make the products more sellable. They also visit NAB centres and extend help to the students by marketing their products. Visits are also organised to old age homes and time spend with the inmates. A number of such activities are undertaken to sensitise the younger generation about the different strata of people and also to enable them to understand that they are blessed and thus it is their duty to help others.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SASMIRA'S INSTITUTE OF COMMERCE AND SCIENCE
Address	Sasmra Marg Worli Mumbai
City	Mumbai
State	Maharashtra
Pin	400030
Website	sics.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Ritu Bhattacharyya	022-24935351	9867154303	-	sics-naac@sics.edu.in
IQAC / CIQA coordinator	Sampurna Nand Mehata	022-24935352	9869153493	-	sics@sasmira.org

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Maharashtra	University of Mumbai	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Sasmra Marg Worli Mumbai	Urban	2.92	8629.2

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Bachelor Of Accounting And Finance	36	HSC or equivalent to HSC	English	60	46
UG	BCom,Bachelor Of Banking And Insurance	36	HSC or equivalent to HSC	English	60	58
UG	BMS,Bachelor Of Management Studies	36	HSC or equivalent to HSC	English	120	117
UG	BSc,Bachelor Of Science Information Technology	36	HSC or equivalent to HSC	English	60	52

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				18			
Recruited	0	0	0	0	0	0	0	0	7	11	0	18
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				11
Recruited	9	1	0	10
Yet to Recruit				1

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/M CH	0	1	0	0	0	0	0	0	0	1
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	6	0	10
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	4	0	4
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	Others	Total
		3	4	0	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	290	6	0	0	296
	Female	300	0	0	0	300
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	9	7	10	9
	Female	17	6	6	12
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	17	8	11	14
	Female	24	5	17	15
	Others	0	0	0	0
General	Male	59	50	42	66
	Female	75	38	35	50
	Others	0	0	0	0
Others	Male	2	9	25	10
	Female	12	4	24	10
	Others	0	0	0	0
Total		215	127	170	186

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	SICS is an affiliated college to the University of Mumbai. Being an affiliated college, the College is ready to provide necessary support and infrastructure for running multidisciplinary and inter-disciplinary UG programmes as per the directives of the University of Mumbai. At present, the College offers programmes in Commerce, Science, and Management streams. (1) Programmes Offered in Commerce Stream: Bachelors of Commerce in Accounting and Finance, (BAF), Bachelors of Commerce in Banking and Insurance, (BBI). (2) Programmes Offered in Science Stream: Bachelor of Science (Information Technology) (B.Sc. IT) (3) Programmes Offered in Management Stream:
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	<p>Bachelor of Management Studies (BMS), The Trust also runs programmes leading to Masters Degree in Management Studies which is NBA Accredited. The College has a vocational training centre which runs several courses that help the girl students to start a home business or even work. The college is situated in metropolitan city of Mumbai, which is developing rapidly. This provides opportunity for introducing various job oriented courses for students in collaboration with industry. Through its Campus to Corporate Program the college provides a number of courses to enable students to join the corporate world with ease. Industrial and commercial developments in the region will provide opportunity to the College to avail necessary teaching staff for new courses as per the National Education Policy, 2020.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>Academic Bank of Credit is an integral part of the National Education Policy (NEP) 2020, which is a digital repository of credits earned by students. The College is well aware that ABC Framework will enable students to study one course in a year in one institution and switch to another one during the next year. Considering the importance of Academic Bank of Credit for the success of National Education Policy, the College has oriented its students about the importance of ABC Framework and has initiated the process of encouraging all its students to download digilocker and register on the ABC portal. The college has ensured that the students have an ABC account. All the third year students have an ABC account. A total of 517 number of students are registered with ABC</p>
<p>3. Skill development:</p>	<p>The College offers a number of Skill Enhancement Courses which are very popular among the students. SICS has its own vocational center for skill development and has a tie up with 1. Sasmira's Institute of Design and Technology. 2. Career Incubator. 3. Akshay Foundation. 4. Laqshya Institute of Skills Training. 5. CASI Global. 6. Maharashtra Knowledge Corporation Limited (MKCL) 7. Navayuvak Entrepreneurs. 8. Versatile Educaare System. 9. Datagami Smaartree 10. Igniting Minds Academy SICS also has its own Campus to Corporate program to enhance the students capability. These programs aim at developing skills necessary for enhancing the employability of the students. Under the National Education Policy, the College</p>

	will strengthen these courses by integrating them with the formal curriculum and entering into tie-ups with the industry for the effective implantation of the same
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	In order to achieve the goals of the New Education Policy, the College is well-equipped in terms of human resource and infrastructure to offer courses in languages such as Marathi, Hindi, Sanskrit and Spoken English to its students. The College also plans to start a Certificate Course in Yoga and Medication for the benefit of students. There is an increasing need to impart instructions in teachings and relevance of Indian mythology from manager's perspective given the appropriate policy framework by the University of Mumbai under the New Education Policy. Several Students come from vernacular background and thus all teachers engage sessions in English, Marathi and Hindi for the comfort of the student and help them by conducting extra classes. A tie up with NPTEL SWAYAM under process to enable students gain latest knowledge.
5. Focus on Outcome based education (OBE):	The College Staff is well trained in terms of Program Outcomes (PO) and Course Outcomes (CO). Teachers are sent to various workshops for syllabus revision and examination reforms. They are trained to make use of innovative teaching-learning processes to ensure that the teaching-learning processes are outcome oriented. Students in the subject of Foundation Course are given Project Work on various social and political issues such as (1) Substance Abuse – Impact on Youth and Challenges for the Future (2) HIV/AIDS – Awareness, Prevention, Treatment and Services (3) Problems of the Elderly – Causes, Implications and Response (4) Issue of Child Labor – Magnitude, Causes, Effects and Response (5) Child Abuse – Effects and Ways to Prevent (6) Trafficking of Women – Causes, Effects and Response, (6) Increasing Urbanization, Problems of Housing, Health and Sanitation, (7) Changing Lifestyles and Impact on Culture in a Globalised World (8) Farmers' Suicides and Agrarian Distress (9) Debate regarding Genetically Modified Crops (10) Development Projects and Human Rights Violations and (11) Increasing Crime/Suicides among Youth. Various certificate courses focus more on outcome and probably for this reason these programs are very popular among students. The College will

	<p>endeavor to strengthen the framework of various certificate courses at its disposal. The Campus to Corporate program of SICS helps the students to develop specialized skills that help them to get jobs . Career guidance sessions are conducted to make students aware about available career opportunities. Specialized courses and choice based courses help students pursue fields for their interest. Students are given opportunity to select skill based training as per their interest and are further provided assistance for placement students interested in higher studies are given training in competitive exam.</p>
6. Distance education/online education:	<p>A city like Mumbai is highly strapped for space, certain non-technical programmes can be offered through online mode at reasonable fees to working and adult population. The College is in the process of a tie-up with YCMOU - Yashwantrao Chavan Maharashtra Open University, Nashik as well as IGNOU- Indira Gandhi National Open University with a view to offer its various programmes through distance mode at the college. The College has necessary infrastructure and manpower to provide various non-technical courses through distance mode. During the pandemic the College conducted online classes through out the lock down not a single lecture was cancelled and the students did not suffer in any way due to inability to conduct physical classes. After the lockdown online lectures by experts from the industry are conducted to benefit the students.</p>

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Not Applicable
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Not Applicable
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from,	Not Applicable

<p>assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Not Applicable</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Not Applicable</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
482	447	513	399	241

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 39

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
18	18	12	12	7

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
32.50401	33.8656	57.83	56.00892	21.91913

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Response:

Sasmira's Institute of Commerce and Science College, is affiliated to the University of Mumbai. Syllabus prescribed by the University is followed for all programs run by the College. The institute follows a well planned process to ensure effective curriculum delivery.

Following are the steps:-

Curriculum Planning and delivery is based on the university arrangements of terms and university syllabus which is provided by the university before the beginning of each academic year. The syllabus for all program is posted on college website and is also available in the library.

A yearly academic calendar is prepared which plans out all the activities to be conducted in the academic year

The detailed time table for all the programs is drafted by the Time Table committee, headed by the Principal and membered by the head of the departments. Teachers, strictly follow the time table. The work load for each teacher is also distributed while drafting the time table. Specialization of teachers is taken into account while distributing the course.

Assessment is done by Examination committee by conducting internal tests and semester end

examinations. The examination and question paper pattern is conveyed to students by the subject teachers and are also mentioned at the end of the syllabus.

Mentor (Teachers) conducted meetings in group/person to discuss about academic issue or even some time to deal with personal issues.

The Heads, In-charges and Coordinators conducts meetings with teaching and non-teaching staff members of the departments internally. The discussion and planning related to syllabus, teaching plan, students teaching related activities, students seminars, students projects, practical's, field visits, industrial visits etc. are discussed in the meetings.

Remedial lectures for slow learners and activities for advanced learners are conducted. The progress is observed on the basis of practical performances, students interactions, periodic

assessments, semester end tests, projects etc. Their curriculum related knowledge and experiential learning is enhanced through Projects, industrial visits, field visits and intercollegiate competition participations. Guest lectures, Seminars and Webinars are conducted to update their knowledge and guide them in various career opportunities.

Teachers use ICT for effective curriculum delivery. Internet, Wi-Fi facility and other necessary assistance is provided to teachers and students. College has 31 classrooms which are ICT enabled.

Teachers provide study materials through various means: Google drive links, YouTube videos, Presentations etc.

Library is updated with the required study material. The course details and syllabi are provided in college website. Internet facility is available for staff and students the campus is fully wi-fi. Book bank scheme and issue/return facility is available in Library. The library is enriched with e-Journals, Magazines, Periodicals and Newspapers e-resource like jgate and proquest. The students are given access to 15 daily news papers on their mobile phones.

A regular audit is conducted to ensure that the Teachers are following the syllabus. Teachers prepare a rolling plan at the beginning of the term which is shared with the students. A log book is maintained by all teachers to keep a track of what is taught in each lecture

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 9

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 59.65

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
299	493	296	154	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

To inculcate perfect discipline among students we communicate to them the rules and regulation of our college at the beginning of the academic year at the point of orientations. Students are also given a hand book which comprises of all the rules . This automatically helps us in maintaining strict discipline and decorum. Every event of the college begins with traditional hymns and closes with National Anthem which certainly emphasizes the importance of traditional and patriotic values among the student community. Every day before classes start students sing the National Anthem to show their patriotism.

The College conducted a certificate course on Life Skill. workshops on Ethics and Indian Tradition are held . Guests and speakers are called to interact with students on human and moral values . book reading sessions through reading forum and exhibitions on relevant topic are constantly held The Women Development Cell of the College organizes several gender sensitization activities for girl students activities such as workshops on confidence building, lectures on women's rights, dowry practice and laws against the same, health and hygiene, self defence etc. The college has held research conferences on gender sensitisation and sexual harassment at work. Health camps, blood donation drives, AIDS awareness rally, COVID vaccination camps etc.

The young students are given an insight into various aspects like Customers Right, Investors Right, Human Rights and Gender Issues through expert talks and activities.

To make students aware of the emerging Ecological and Environmental Issues and strategies there upon, students are encouraged to participate in Tree plantation rally. Street-play on Aids Awareness, Beti Bachao Beti Padoo programs are organised by DLLE units. Beach Cleanliness drives in the local areas are also organised. A cycle rally to emphasize the need to reduce use of fossil fuel was conducted

Students are made aware of Value Education, gender sensitivity and Environment through various courses offered in the college. Foundation Course, offered in all FY and SY programs covers the topics on Human values and gender sensitivity. The Course on Environmental studies . sasimira leads from the front by having a

- Rain water harvesting plant
- Compost bin
- Sewage treatment plant
- Solar energy panels

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 55.6

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 268

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 78.6

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
215	127	170	186	198

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
264	192	192	252	240

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 46.79

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
81	39	59	70	57

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
162	126	126	120	120

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 26.78

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Response:

- **Experiential learning in subjects like Entrepreneurship Management, Consumer Behaviour, Research Methodology have been introduced by the college**
- **Students are encouraged to undertake live projects and to give presentation on different topics in the class.**
- **The college also promotes teaching through cases and visits to different business sites in order to understand the processes followed by the industry.**
- **The colleges arranges for students go for Local and National Industrial Visits**
- **All the Faculty in college use ICT for better teaching and enabling better understanding of students**
- **All teachers and students use the facility of E-library. The college has access to jgate and proquest . 28000 number of e-books are available in the library which are used by teachers and students for learning purpose.**
- **Laptops are used during lectures for learning purpose. Teachers and students are use technology for advancement and better use of ICT .All class rooms have projectors.**
- **All students and teachers have access to a state of the art computer lab which has 150 computers and scope for expansion.**
- **All class rooms, seminar rooms, Auditorium and laboratories are ICT enabled and the campus is totally wi-fi enabled.**
- **Every class has a separate whatsapp groups where all the assignments, information and are discussion regarding the course are shared, the time table, the time lines for assignments and examination schedules and results are posted on the group the ERP also has all the information.**
- **Google Docs is used to collaborate for assignments & projects.**
- **Zoom/ Google Meet- are the two platform for conducting the online lectures various tools is used like jamboard, PPT etc to make lecture more interactive**
- **Internet – The students are motivated to use websites of RBI,SEBI, NSDL, BSE, NSE, Banks to gain extended knowledge on the topics covered in syllabus and completion of Project work.**
- **ERP: The study materials are uploaded on ERP, Quizzes are held with the help of the ERP and students can upload their assignments on the ERP.**
- **All the students are informed by posting various Notices about college Admission, Academics and Examination etc. are posted on the WhatsApp group, the ERP and the website.**

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 73.63

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
21	18	20	24	8

File Description

Document

Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 49.25

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	8	3	7	5

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Response:

1. **The college has a written SOP for examinations and is followed strictly. As the institute is part of Mumbai University all the rules prescribed by the University are followed.**
2. **The institution has the Examination Committee which is responsible for the smooth conduct of the examinations.**
3. **The students are given advance notice of all internal assessments to be conducted.**
4. **Students can approach the Examination Committee in case of any doubts or grievance.**
5. **Students can apply for reassessment of any internal exam if in doubt the same is done by filling an application and addressing the same to the examination committee.**
6. **At the university level, an aggrieved student can make an application to the university through the Principal.**
7. **Students are given the choice to apply for revaluation, verification and photocopy of their answer book for any discrepancy. In spite of all precautions the unlikely case of any error in question paper are dropped to the notice of examination committee which inform the concerned paper set or university room and necessary action is being taken for that at the college level for college examination.**
8. **Issues such as absenteeism for some medical or genuine reasons like representing the college and extra-curricular activities are considered and for such students additional examinations are conducted by the college as prescribed within the university guidelines.**
9. **Genuine grievances regarding time table, due to clashes with professional exams like CA, CS or CMA etc. are solved by making appropriate changes.**
10. **The agenda for ATKT examinations are planned so that there is no clash between the university and college examinations as far as possible proper care is taken to make sure that**

no student appears for the examinations on the identical Day in different sessions.

11. Rechecking and revaluation for the college exams is timebound and outcome is notified within 30 days to the students.
12. Any unfair means in the examination hall is reported by the junior supervisor to the senior supervisor and action is taken based on the laid down SOP's. A formal report of the case in format prescribed by the University of Mumbai is forwarded to the prevention of unfair means enquiry committee.

Following processes are carried out to minimize a student grievances:

1. An Examination Audit committee is formed as a corrective measure and precautions are taken to cross check the marks given by the examiner on the papers and that has been transferred correctly to the marksheet
2. As per the university guidelines moderation is applicable for subjects where in the number of students is more than or equal to 100, the moderators are appointed from other institute for assessing the papers of the students
3. The principal as well as teachers show polite, courteous behaviour with students while listening patiently to their needs and expectations and also by providing suitable solutions to them.

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Response:

1. The faculty members are trained to understand the proper outcome of the courses that they teach.
2. The students are in the first introductory class informed about the course outcomes.
3. The Program outcomes are briefed to all the students during the orientation at the beginning of the course which is a 5 day affair.
- 4.
5. The website of the college also clearly indicates the syllabus, program outcomes and learning outcomes of all the courses that are available in the college.
6. During the orientation the Principal addresses the students and parents are informed about the vision, mission and core values of the institution. Senior teachers and eminent guest from the industry make Students aware about the importance of education, future courses and outcome expected from them.

7. In addition to that, the course faculty discuss the course syllabus and the outcome of the course. Furthermore in the initial lectures the course faculty also initiates the discussion on the lifetime goals and targets for future. Students are also motivated with the testimonials of the successful alumni students.
8. Students are provided with university circulars, course textbooks, reference books from library, internet access in IT labs, guidance and help of faculty, previous year exam question paper, Interactions with successful alumni, placement records, completed projects of alumni.
9. Guest lectures are also arranged by the college for the students and faculty members are invited from well known colleges, eminent personalities from the industries or corporates for making students well versed with the topics.
10. Journals, Newspapers and periodicals are made available in the library for making students updated with the recent information.
11. Participative management is encouraged and motivated through creative suggestions, improvements, and innovative recommendations of all the stakeholders in this regard.
12. The program outcomes, program specific outcomes and course outcomes developed, reviewed and revised from time to time are taken into consideration for its effective execution and conveyed them to the stakeholders so as to have their suggestions and recommendations, views and opinions about the course outcomes and program outcomes.
13. Program outcomes are updated according to the changing times and accept the challenges of new education system more confidently.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Response:

- The attainment of program and course outcomes are assessed with the help of different assessment tools like open and close book exams, presentations, debates, club activities, awards and laurels earned by our students in various curricular and co curricular activities.
- Skills of our students in team work, leadership traits, nationalism, empathy, communication skills, IT competencies, adaptability and pursuit for excellence is observed and through the activities conducted by the associations, clubs and committees of the institution.
- Tours and visits to different banks and financial institutions in the city and to understand the work requirements and skill requirement

- **The attainment of outcome commences by preparing the rolling plans for every academic year and subjects by all the faculty members as per their allotted subjects.**
- **These rolling plans are verified by the heads of departments and then reviewed at the end of the semester to find out whether the PSO's requirements are met. The attainment of the outcomes is assessed through methods that evaluate students through conventional and nonconventional methods.**
- **Continuous assessment and Semester end examinations are conducted at the end of every semester. The continuous assessment is in the form of Presentations, Projects, quizzes, and MCQ's the term endexamination is a closed book exam that tests the students' skill in understanding of the subject, comprehension and analytical skills through a structured question paper set by the University.**
- **Practical examinations are also conducted to understand the attainment of programme outcomes and on the basis of their performance and ability to apply the theoretical knowledge into the actual practical state the marks are allotted to the students.**
- **The question paper for the practical examination of first year and second year is set in a structured pattern by the faculty members of the institution. For third year practical examination question paper is set by the University. These helps to understand the students' ability in problem solving and experimental skills.**
- **Internal examinations and tests are conducted in the institution through written tests, project work, internships, surveys, questionnaire, seminars, presentations, research projects that evaluate the students understanding and application of knowledge, teamwork, collaboration and management of resources.**
- **The students unable to perform in the above methods are counseled, provided remedial coaching and faculty make them appear for re-tests if necessary. Students having difficulty in learning are encouraged to clear doubts with their respective subject teachers.**
- **The staffs are highly qualified and well-versed to conduct lectures, practical and tutorials in accordance to the syllabus, learner needs and Program outcome.**
- **The institution undergoes through the process of external academic audit every year as it encourages departments and programs to evaluate the quality processes. It is also a faculty driven model of ongoing self-reflection, collaboration, team work and peer feedback.**
- **The attainment of outcomes has resulted in improving rate achieved by the institution number of Students graduating successfully has been improving over the year and they have progressed to enrol for post graduate education.**

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 96.15

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
149	151	163	36	0

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
151	165	163	40	0

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.28

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0.86

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0.37	0.49	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The Institution encourages the dissemination of information related to IPR through various assignments and presentations taken as a part of the subject Business Law. Workshops and guest Lectures by Professional in the field have been held to increase the knowledge of the students.

It is emphasized to all Law subject teachers to ensure that the information related to IPR is given to the students in a manner in which it's application is also understood by the students.

Business Law teachers have taken efforts to make IPR related presentations themselves to explain the nuances and meaning of the term IPR.

Apart from that as a part of National Conference related to Trends in Commerce and Management, Research Papers on Innovation and Intellectual Property Laws were presented. the college

conducted an International Research conference on innovation and sustainability to encourage a dialogue on sustainable innovation.

The college conducted five international conferences and two national conferences to promote research and provide a platform for intellectual discussion among the researchers.

- SICS conducted five FDP on Research Methodology, use of IT tools for analysis of research data, Big data management SPSS

- Individual faculty members and students present and publish papers at the International/National/University level conferences and journals respectively.
- BMS, BBI & BAF faculty members are involved in guiding final year students on their research projects.

In national and international conferences students also present research papers along with faculty members all are conferences have a special track for students

Workshops and training on Yoga, Indian Meditation System, Management of Stress, Wellness etc have been held.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 22

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	5	7	9	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 4.72

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	3	45	128	6

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 9.1

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
53	69	106	121	6

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities**3.4.1****Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.****Response:**

Sasmira Institution of Commerce and Science firmly believe in holistic Development centred on quality education and social development and initiative towards society. It aims at sensitizing student's social issues and serving the community as a whole.

College organised extension activities in the neighbourhood community that sensitizes students towards community issue, gender disparities social inequality and inculcate social value and commitment to society.

The Institution is committed to serve the community through its extension activities conducted by various committees such as WDC and DLLE.

Student council and department by involving students and faculties .This has resulted in creating strong relationship with local community , local administration school, neighbourhood organisation and non-profit organisation .

Institution conducted many activities like Breach Cleaning, Swach Bharat Abhiyan, Survey on SWS, NGO Mela, Kite making, Poster making, NGO wild life session, Blood donation camp and Health Camp. WDC and DLLE department focus on promoting gender equality by organizing programs and taken issues related to women.

WDC has conducted kite making competition to students and that flag distributed among below poverty children in the society under donation drive.

DLLE conducted seminar on Wild life animals and this session gives importance of animals for future

generation .This encourage students and initiative towards needy animals in the society and social responsible human being who are aware of socio economic realities of India.

WDC brings about awareness and sensitivity in the students and desire to work for equitable, safe and just society for women through varies activities such as poster making, one act play ,debate and kite making, etc

DLLE committee encouraged students and given them task to DLLE students on SWS (Status of Women in Society) under DLLE activity, where students got hand on task about women role in the society .This activity had list of questionnaire on women role in the society . Students collected data from relative, neighbourhood etc.

Cultural Committee conducted NGO mela activity as this helping and promoting to group of NGO's. This NGO's were put their stall and sold out their hand made products and generated revenue from it. Not only that but generated networks from group of people.

Swachh bharat Abhiyan and breach cleaning also helped community and students learnt social values. College also organised Free Health checkup and blood donation camps.

It is experimental learning, each department conducted activities , workshop and seminar, donation drive, talk and survey to sensitize students and most teacher work towards inculcating these values in their classroom teaching and as living example.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Response:-

Municipal Corporation of Greater Mumbai has We salute your unwavering commitment to outstanding student performance. Our achievements due to commendable contribution in solid waste management process and breach cleaning under swachhBaharat and maziVasurndharaABhiyan in G/North South.

Our Institution shaped by the strength of the foundations we set. Thank you for your opportunitie for your support.Due to that we have shown our excellence. .

College students shown their talent and skills for supporting this activity and helping Municipal Corporation of Greater Mumbai at the end.

Our team of recognistas have compiled a list of many award titles perfect for recognizing your best and brightest stars in various activites.

Appreciation words for social work

The most outstanding work as well as all the very initiatives that you people are actually taking for our very nation as well for the very betterment of our own society is so very commendable as well as also very applaudable. Thank you for all the very efforts of all wonderful social workers.

File Description	Document
Upload Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 7

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	3	1	0

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 12

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Response:

The Institution good infrastructure. The campus is housed in an area is 2.92 acres and constructed area of 8629.2 sqmts.

College building is a three storied structure, with large foyers and 3 lifts, a multi cuisine canteen with a seating capacity of 160, a computer centre with 180 computer ,a marketing wing on the ground floor. The first floor has the administrative wings, examination office and faculty rooms, 08 number classrooms and a large seminar room, Principals office and the library. The second floor houses the vocational course class rooms and faculty rooms, 13 number classrooms and HOD cabins, and the library. The third floor has the accounts and administrative wing faculty rooms and 10 number classrooms and HOD cabins common rooms the gymkhana and the library all facilities are fully air conditioned. There are students (girls and boys)and teachers (Female & Male) toilets and handicap toilets at all floors. The girls toilet is equipped with a sanitary pad vending machine. Drinking water and cooler is available at all floors 31 Classrooms with 05computer labs with 180 computers all classes and labs are equipped with ICT Technologies and the campus is fully Wi-Fi enabled. Campus has 31 printers, 3photocopyers. There are a Total No of 300 Computers out of which 180 are used only for academic purpose with a Computer Student ratio of 1:3

College also has one dedicated leased line with 50 Mbps & 1 Broadband connection with 100 Mbps.

Drinking water facility on each floor is provided with UV Aquaguard water filters and coolers.

Fire-fighting Safety system with 14 fire extinguishers and fire alarm panel system is installed,

The College premise is well covered by 150 CCTV Surveillance systems.

A Power Backup of 250 KVA Diesel Generators is available.

The Central Library has 7661 text books , 9103 reference & general books, 62 Journals and magazines, 8 daily news papers , e-library sources like **j gate and proquest**. A book bank scheme for all, 28,000 e books that are shared with the students . All the students receive 15 number of news papers every day on

their phones.

Library is fully automated using SOUL 2.0

SICS has adequate facilities for extracurricular activities and indoor and outdoor games. A very large auditorium with seating capacity of 300 has a good PA system and ICT facility. The Institute organizes Spontania a Cultural Fest, and many more cultural programs. Students are encouraged to participate in inter-college, University, State and National level cultural competitions.

Indoor sports are organized in The gymkhana on the 3rd floor and Outdoor Sports in Quadrangle where Box Cricket, Kabaddi, Shotput, Tug-of-War, Discus throw, Volley Ball, and Football, Badminton are played.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 6.41

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0.83	0	0.26	1.84	10.03

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Response:-

- Total area on the First Floor library: 20.63 Sq.mtr , Second Floor Library 20.63Sq.mtr and Third Floor Library 20.63 Sq.mtr .
- The college has Central Library equipped with 7661 Textbooks, 9103 reference books & general reading books.
- Library has subscribed 62 Print journals/Magazine (National 46, International 16) Out of these 15 Journals are Scopus Listed.
- 08 Daily newspaper. (Hard Copy)
- We have e-library facility which includes 04 online database like ProQuest (ABI Inform Complete), ProQuest (Ebrary Ebooks Database), EBSCO Host Management Databases and J-Gate Management Database.
- We have a huge collection of 30,000 + Ebooks, and it can be accessed remotely also.
- All students are extended with Book Bank scheme.
- All the students receive daily updates like Motivational Books, Story Books, Novels, Biographies, Autobiographies, Magazines along with 15 number of e-newspapers everyday on their email id.
- The Library is situated at 3 levels the first level has the Reading room and Book Bank , The second level has material on skill development and the third level has the reference library where students can sit and refer to books.
- Library also has Institutional Membership of American Library (Dosti House), Mumbai, and National Digital Library (NDL), IIT Kharagpur.
- Library is automated using Integrated Library Management System (ILMS) SOUL Version 2.0.
- Library remains open from 8.00 am to 5.30 pm.

Services Provided By Library

1. Reference and information services
2. Database search services
3. 'Read to Lead' Daily updates (Current Awareness Services)
4. 'Article at your Doorstep' (Current Awareness Services)
5. On-line Public Access Catalogue (OPAC)
6. 10 Computer systems Internet facility
7. In-house as well as home lending of books and other reading materials
8. E-News Paper
9. Book Bank Service

10.Reprographic facility, Downloading, Printing,Online searching
11.Group studies etc

File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Response:

Institute always took lead to introduce the latest technology and upgraded IT infrastructure regularly. The Wi-Fi facility is used to fulfil the in campus network sharing & information interchange.

All the Computer laboratories and facilities are connected with the Internet and are made available to the faculties and students for their academic needs.

The institution has 200 MBPS Broadband facility and 50 MBPS backup line.

Upgradation

Computers with basic configurations, Intel I3 3.20 GHZ 2nd generation processor has been upgraded to Intel I5 2.90 GHZ 9th generation systems.HDD upgraded from 500 GB to1 TB.

RAM of 2 GB is now improved to 8 GB as per requirements in computer labs. The bandwidth of

.ERP System: Office administration is using ERP System subscribed from QualCampus. Inc.

LCD Projectors: Every classroom, Computer labs, has an LCD Projector facility.

Campus has in-house 31 number of printing machines and 3 number of photocopying machines. The

College has Total No of 300 Computers and 180 in the Lab which are used only for academic purpose with a Computer Student ratio of 3:1

College also has one dedicated leased line with 50 Mbps. 1:1 Hathway and one broadband connection with 100 Mbps.

The College premise is well covered with 150 CCTV for Surveillance .

Sr. No	Name of the Department	No. of Computers	Printer	Scanner
1	Principal	1	1	1
2	IT Department	60	1	
3	BMS Department	50	1	
4	BBI Department	50	1	
5	BAF Department	50	1	
6	Computer Lab	04	4	
7	Office	6	5	1
8	Exam Cell	02	1	1
9	Library	10	1	
10	NSS and DLLE	01	1	
11	Faculties	20	1	
12	NAAC Room	02	1	1

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 2.68

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 180

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 17.52

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
6.81	4.64	9.87	10.43	3.66

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)

[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 7.2

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
46	41	37	24	2

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 70.37

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
571	493	301	100	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 23.36

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	7	1	18	38

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
60	57	52	45	60

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 10.48

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
15	4	3	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University /

state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 31

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	5	4	9	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 6.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	5	4	9	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Response:-

Role of Alumni :-

Alumni plays a very significant role as it defines the roadmap for the college's growth. Alumni meetings were conducted on 15th October 2016 at 11.00 pm in auditorium, over 40 students attended the meeting. This was the first meet conducted.

Alumni association aims at contributing to a great extent to enhance quality of education,

providing career guidance to current students and towards development of college. Alumni aims to further motivate students as they tend to learn from the experiences of ex-students. Alumni also aims to have formal or informal discussions with principal and students to ensure improvement in quality of learning programs, extracurricular activities within the college.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The institutes Vision and Mission have been formulated to be the guidelines on the basis of which the institute has functioned since inception

<https://sics.edu.in/vision-mission/>

Nature of Governance and Leadership:

The College Development Committee (CDC) is established as per Maharashtra University Act 2017. It consists of members from Academia, Industry, Community, Ex-students, Teaching and nonteaching staff of the college as per the prescribed norms. The CDC plays an important role in planning, monitoring and evaluating the progress of the college.

<https://sics.edu.in/governing-body/>

Reflection of Vision and Mission in Institutional Practices:

Every activity of the institution is planned keeping in mind the institutional vision and mission.

(A) Comprehensive Education:

- In line with vision and mission, the College offers number of professional development programmes such as BAF, BBI, BMS and B.Sc. (IT) in order to make its education offerings comprehensive.
- The College offers array of Add-on Vocational and Certificate Courses in varied fields.

Add-on Vocational Courses:

<https://sics.edu.in/wp-content/uploads/2022/10/Vocational.pdf>

(B) Globally Competitive Students:

Students are given world class training in computer ability, digital marketing and are also given training for appearing for international exams, workshops on 'studying abroad' are also conducted

(C) Socially Responsible Students:

KARTAVYA the CSR program of SICS is in lines with its believe that the students should be aware of their social responsibility and must give back to the society in addition the DLLE and WDC organise a number of activities to sensitize students towards social issues. <https://sics.edu.in/ngo-mela/>

(D) Academic-Industry Collaborations:

The College has 09 functional MOUs to integrate Academia with Industry .<https://sics.edu.in/wp-content/uploads/2022/10/MoU.pdf>

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The College makes use of strategic plans (for annual goals) and perspective plan (for long-term objectives).

POLICY DOCUMENT:

The College has a comprehensive Policy Document displayed on the website to ensure uniformity in actions

<https://sics.edu.in/wp-content/uploads/2022/10/Admission-Policy.pdf>

<https://sics.edu.in/wp-content/uploads/2022/10/Disciplinary.pdf>

<https://sics.edu.in/wp-content/uploads/2022/10/Anti-ragging.pdf>

<https://sics.edu.in/wp-content/uploads/2022/10/PoSH.pdf>

STRATEGIC PLAN

Strategic Plan for Teaching and Learning:

- Academic Calendar, a reflection of various academic, co-curricular and extra-curricular activities, is displayed on the website.
- Time-table, prepared by time-table committee, is displayed on the Website and Notice Board.
- Lecture Plans are designed by each teacher and daily activities are recorded in the AAR as per UGC guidelines.

Strategic Plan for Assessment and Evaluation:

- Tentative schedule of Continuous Internal Assessment (CIA) and Semester End Examinations is reflected in Academic Calendar.
- Examination time-table is prepared and displayed by the Examination Committee well in advance on Notice Board.

Strategic Plan for Co-curricular Activities:

- Various statutory and non-statutory committees prepare their annual plans which are reflected in the Academic Calendar.

Strategic Plan for Extension Activities:

- DLLE Committee plan and implement various extension activities as per the guidelines of the University.

Strategic Plan for Quality Sustenance and Enhancement Initiatives:

(ISO) Quality Assurance Cell

Perspective (Development) Plan:

Perspective Plan is a long-term plan prepared by the Management in consultation with the Principal, CDC and Quality Assurance Cell every five years.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Response:

The College sincerely strives for enhanced and sustained job satisfaction of its staff through various welfare measures.

Statutory Welfare Measures for the Staff:

- Staff is paid salary in first week of the month. This employee-friendly gesture shows the caring approach of our management.
- PF, Gratuity, yearly bonus, Insurance, Medical Reimbursement, LTA and co-operative society benefits are available to the staff
- Casual Leaves, Earned Leaves, Maternity leave, Medical Leave, Leave Travel Concession, etc. are granted to the staff as per the Statute.
- Issues related to Medical Leave and Reimbursement are expedited at the college level and forwarded to the concerned authority promptly.

Management Initiated Welfare Measures for the Staff:

- All the welfare measures are management initiatives
- Seminars and Workshops are conducted for sharpening teaching-learning and research abilities of teachers and office skills of clerical staff.
- Workshops on CAS are conducted to orient teachers about the latest API guidelines to ensure replacements on time.
- Preference in employment to the deserving and fully qualified wards of the staff.
- Uniforms are given to Class IV employees.
- House-keeping staff is provided with hand-gloves, face mask and other accessories.
- Canteen facility is provided at subsidized rate.
- Retiring staff is felicitated for their fruitful long term service.

Performance Appraisal System:

We have a robust, transparent and multi-layered performance appraisal system for the staff.

- Internal Academic Audit is conducted by an Internal Committee and follow-up actions have been taken on its suggestions.
- Administrative Audit of pending office work is conducted by an internal committee and pendencies, if any, are cleared on priority basis. The compliance report is submitted to the Management.
- the Quality Cell has designed Annual Assessment Report (AAR) Teachers write AAR on day-to-day basis. At the year-end, the same is submitted to the Management with the Principal's remark .
- The performance appraisal of the non-teaching staff is undertaken by the Principal as per the Policy Document on Non-teaching Staff.
- Feedback on 'Teachers' Quality', obtained from the students, is shared with individual teachers for improvements

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 100

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
18	18	12	12	7

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 72.04

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
18	18	12	12	7

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
7	5	5	5	4

File Description	Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Response:

The college is permanently self-financed and thus receives no aid from the Government. The source of fund is

- Students' Fees collected as per the Guidelines of the University of Mumbai issued in the year 2008.
- The College does not accept any kind of donation from external sources either in cash or in kind.
- Financial help by the Council of SASMIRA

Optimum Utilisation of Financial Resources:

- Institutional Budget: Every year annual budget is prepared well in advance as per the needs and requirements of the various departments. It is approved in the College Development Committee(CDC).
- Purchase Committee: The committee considers requirements from different departments, invites quotations, prepares comparative statements, negotiates with suppliers and then issues purchase order.
- Accounts and Audit: All funds mobilized are properly accounted in the books of account. All assets acquired by the institution are recorded on the Stock Register. Internal and external audits are conducted by a statutory auditor appointed in the CDC.

Internal Audit:

Internal audit is conducted annually by an approved auditor appointed by the Governing Body in CDC. Internal Audit of the College Accounts was looked after by CA

External Audit:

External Audit by the Management:

External audit for the accounts is carried out by M/s Sawant & CO. Chartered Accountants

Financial Year 2017-18: Audit Report was submitted on 31.07.2018

Financial Year 2018-19: Audit Report was submitted on 30.07.2019

Financial Year 2019-20: Audit Report was submitted on 07.01.2021.

Financial Year 2020-21: Audit Report was submitted on 17.11.2021

Financial Year 2021-22: Audit Report was submitted on 30.07.2022.

There are no major audit objections from the Auditor

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Response:

Since its inception the college has been part of the ISO Quality Control system.

Institutionalisation of Quality Assurance Strategies and Processes:

- The process of preparing Academic Calendar has been institutionalised with clear demarcation of curricular and co-curricular and extra-curricular activities by inviting inputs from all stakeholders.
- Formats of various documents such as Lecture Plan, Students Feedback, Lecture Monitoring Report, Mentoring Report, Programme Report and MoUs have been standardised.
- An ecosystem for nurturing talents and skills of students through MOUs with external agencies has been institutionalised. A total of 9 MOUs have been signed during the last five years.

Review of Teaching-learning Processes, Structures and Methodologies:

- SICS has introduced several certificate, value-added, skill-based, short-term courses. The College offers 23 Vocational Courses and 9 Certificate Courses.

- Workshops have been organised for encouraging teachers to make use of advanced learning tools and innovative teaching methodologies.
- POs and COs have been identified for various programmes and courses for the objective measurement of learning outcomes.
- Mechanism for monitoring the lectures on day-to-day basis has been developed to ensure smooth conduct of lectures.
- Mechanism for reviewing and reporting the mentoring activities/sessions has been developed.
- Annual Assessment Report (AAR) as per the UGC guidelines has been developed with the help of experts from other institutions.
- Feedback mechanism has been standardised and appropriate actions are being taken on the outcomes.

Assessment of Learning Outcomes:

Learning outcomes are measured objectively at the end of the years using multiple methodologies.

- Learning outcomes in terms of POs and COs are assessed and evaluated annually on the basis of results and progression.
- Result Analysis is undertaken to monitor and assess the incremental improvements across all programmes.
- AAR as per the UGC, 2018 guidelines is used to monitor teaching, other and research activities of teachers.

Quality Sustenance and Enhancement Workshops:

- Workshops and seminars on quality sustenance and quality enhancement are organised on regular basis.

Other Initiatives for Quality Sustenance and Enhancement:

- ICT-enabled Classrooms,
- Energy Audit,
- Green Audit
- Structural Audit,
- Installing Solar Energy Panels,
- Rain Water Harvesting, etc.

File Description	Document
Upload Additional information	View Document

6.5.2**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Response:

Institution always encourages gender equity within the campus. The Male and Female students' ratio of the five is as below:

2017-18		2018-19		2019-20		2020-21		2021-22	
Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
128	113	210	189	264	246	244	203	229	253

Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security:

The college gives utmost importance and priority to the safety and security of all the students. ID cards are issued to the students and staff to prevent the entry of unauthorized persons into the college premises.

The college has PoSH committee and SASMIRA has a central PoSH committee which follows the VISHAKA Guidelines. The College has a zero tolerance policy towards any such transgression.

Anti-ragging Committee is formed as per the U.G.C. guidelines. Anti-ragging posters are prominently displayed within the campus.

The Internal Complaints Committee and Grievance Redressal Cell meet regularly and inform the staff and students about their rights and the committees role in helping them.

2. Mentoring & Counselling

Institution has consistently strived to address contemporary issues like gender sensitisation, women concerns on harassment, safety and security etc. through its academic content. A number of papers in this regard are being offered namely life skills education, socio-economic environment, gender, media & society, gender & social justice etc. It helps young women students receive training for life skills.

The faculty members of the college are proactively engaged in counselling and mentoring of the students. They act as a friend, philosopher and guide to the students to give best directions to the creative abilities of the students, they take keen interest in their personal issues and difficulties and solve such problems according to the need, necessity and convenience.

The college arranges various guest sessions with respect to prevention of harassment, women empowerment, talks on moral, ethical and social behavior.

The Women Development Cell (WDC) of the Institute is very active. WDC monitors all activities and training programmes related to safety and security organized in the college centrally.

3. Common Room

Our college has a common room for girl with A.C, Indoor Games. Besides, separate washrooms with basic amenities have been arranged at each floor for women students and teachers.

4. Sanitary Napkin Vending Machine

To maintain the hygiene and fulfil the basics need of the female students and staffs, the institute has installed an Automatic Sanitary Napkin Vending Machine inside the washroom.

5. Training on Self Defence

Every year the institute is organising Training on Self Defence especially for female student and staffs including with live demo.

6. Extra activities like Women Day Celebration, Yoga Day, Dandia etc

The college takes great privilege in organizing the celebration of various national festivals such as Independence Day and Republic Day. With great pride every year the college also celebrates Women's Day.

7. Two research conference on Gender biases and inclusion and sexual harassment

8. Diwali mela held for micro and home women entrepreneurs

9. Talks on Dowry and other social evils against women and tackling them

File Description	Document
Upload Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: B. 3 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**

2. Energy audit**3. Clean and green campus initiatives****4. Beyond the campus environmental promotion activities**

Response: B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Response:

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistics, there is no intolerance towards cultural, regional, linguistic, communal socio-economic and other diversities.

The Institution organizes various cultural and extension activities on a regular basis to celebrate the diversity that exists in the country. DLLE and cultural committee of the college participate in various programmes related to social issues, e.g., Blood Donation Camp, Education Camp for the under-privileged children of nearby slums, Beach-cleaning etc.

The institution celebrates Marathi Bhasha Divas, Hindi Divas, all national festivals like Navratri, Diwali, Ganesh festival, Christmas etc. The college has also organized Elocution competition and multilingual Story competitions in English, Hindi, or Marathi.

The institution sensitizes the students and employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular, co-curricular and extra-curricular activities. The Institute organizes sessions & workshops like consumer guidance, Ethical Hacking, self-defense etc.

The Cultural committee has organized vaccination drives for college staff and students which was kept open for all during the pandemic of COVID 19.

The college has its CSR drive KARTAVYA where our students work with NGO's to help them brand and sell their products.

File Description	Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Response-

BEST PRACTICES

SICS's main goal is to create a set of youngsters who are ready for the corporate world and in order to achieve our goal we have set a few best practices

1. Campus to Corporate – is a skill training program in soft skills, personality development and presentation skills given to the students to ensure that they are ready for jobs. The program has several sessions on different industries and their requirements. A number of industry professionals guide the students on the requirements of the industry and how the students can prepare for the same.

2. Earn & Learn – is an initiative of SICS to internships to needy students who work after college hours from 1.00 pm onwards. Job Fairs are held and 6 number of companies have visited the campus to absorb the students. This initiative helps the students to not only pay their fees themselves but also help their families economically
3. Vocational Training - SICS has a special vocational training centre that has especially curated to ensure that the students can start their own business and also employ other people.
4. Scholarships for needy – The Council has written off fees of several students and have also given concession in fees. The college also tries to get sponsors from individuals and corporates and trusts for needy students especially for girls students with single parents.

INSTITUTE DISTINCTIVENESS

SICS has always believed that as custodians of the future of the country it is their responsibility to sensitise the younger generation about the society and their responsibility towards the society. With this goal we involve students in our CSR initiative KARTAVAYA.

The students of the college work with NGO's throughout the year by helping them to raise funds, sell their produce, package their products for better visibility and also sometimes revamp their product line so as to make the products more sellable. They also visit NAB centres and extend help to the students by marketing their products. Visits are also organised to old age homes and time spend with the inmates. A number of such activities are undertaken to sensitise the younger generation about the different strata of people and also to enable them to understand that they are blessed and thus it is their duty to help others.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Response:-

Sasmira's Institute of Commerce & Science (SICS), established in the year 2016, is an initiative SASMIRA, started to impart quality education in the field of Commerce and Science. The college is affiliated to University of Mumbai

The Synthetic & Art Silk Mills' Research Association (SASMIRA), an Approved body of the Ministry of Textile, Govt. of India was established on 12th January 1950 as a cooperative venture set up by the Man-Made Textile industry of India.

The land mark building of SASMIRA at Worli is in the heart of the city of Mumbai.

SICS aspires to carry forward the Vision of our promoting organization SASMIRA, of providing affordable quality education, while expanding our academic horizons to bring the institution on par with global leaders in the field of higher education.

The courses taught at SICS are designed with a clear vision of what the future holds for business and industry. The institute believes in providing quality teaching by experts skilled at integrating cutting-edge of theoretical knowledge with practical applications. Thus contribute to the Corporate World by providing industry-ready and employable graduates in the coming days.

SICS is ably guided by the team of Council members of SASMIRA who are stalwarts in the textile and allied industry. Their inputs in the management and curriculum handing of the institutes benefits the students in getting the latest in terms of knowledge and exposure that enables them to be ready for the industry. The council interacts with the students on a regular basis to understand their needs and strives hard to ensure that the infrastructure and faculty needs as well as skill developments needs of the students are fulfilled.

The college is dedicated to quality and excellence in all of its activities, including teaching, research, training, and outreach. We aspire to provide an extraordinary education while also making substantial contributions to society on a local, national, and international scale. The institution continually inspires students and provides a platform for the development of methodological skills, transdisciplinary scheme development, ethical and human value development, and so on. The institution's focus was always on the following vision, mission, and working methodology to ensure the community's performance standard

through value-added education and multidisciplinary research.

We at SICS are committed, not just to academic success, but to ensuring that the students have the opportunity to develop the skills and qualities that will help them to prepare for the future and for the nation. We have a strong track record in providing the appropriate support to allow students to successfully progress to the next stage in their careers, whether that be higher education or employment.

There has been a paradigm shift in the function of the teacher, who is now more of a facilitator than a faculty. In recent years, faculty members have used a variety of teaching pedagogies, including the usage of models, software, ICT platforms, and e-resources, as well as virtual techniques. The emphasis is mostly on the pupils' learning components. Advanced students have the option to engage in research projects with a mentor-teacher and participate in scientific working model creation, producing research papers, presenting their research work, and so on.

Encouraging Education

Due to low priority given to education by people of the community, college faced the challenge to reduce the drop-out rate of students. To motivate and sustain the interest of students in studies, SICS management had given personal counseling on career guidance and need based scholarship to the needy students every year.

In the year 2017-18, the college had given College bag, Free Blazer set and books to all the admitted students. To make the students feel good and give them an opportunity to enjoy with their class mates, the college arranged Orientation Program for 4-5 days which includes Inauguration Ceremony, Inbound and Outbound activities.

Rewarding Outcomes

The Social and economic background of SICS students deprives them from following their

Studies with focus and a purpose of achievement. To acknowledge the efforts of toppers, every year SASMIRA, rewarding the first 3 toppers in all the courses in which the toppers are getting an cash amount of Rs 4000/- and Appreciation Certificate.

The college has written-off the fees of many students who lost his/her parents during Covid 19.

Sports achievers of the college are also encouraged and rewarded for their efforts and contribution. This concept has motivated students to take up their studies seriously and resulted into noticeable improvement in the academic results.

To further motivate students to become academic achievers, the college provide paid Internship to the meritorious and needy students.

These interns are able to get work exposure while continuing their studies, under the earn and learn scheme of the college.

SICS has been successfully imparting quality education at affordable cost to more than 600 students per year. The Vocational training centre has trained more than 403 students by either providing them free training or charging a nominal fee .

SICS and SASMIRA believe that having a socially responsible young generation is very essential and therefore our CSR initiative KARTAVIA is an integral part of our curriculum. KARTAVIA is our

initiative to sensitise students towards their responsibility towards the society. Under KARTAVIA students work with NGO's to help them sell their produce by giving them help in improvement of packing, marketing and presentation skills they also sell their products and help them generate funds. They bring in sponsors to help NGO's generate funds and as a great culmination of the activity at the end of the Semester a NGO mela is held that brings all the NGO's adopted by SASMIRA to a common platforms.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Strategically located at the centre of the business hub of Worli, SICS boasts of state-of-the-art infrastructure and experienced faculties which help as a catalyst in grooming students making them industry ready and also to excel in higher studies. SICS has been successful in imparting quality education and giving best in class exposure to the students.

Looking into the need to promote skill development and to ensure that the students can be easily employable, especially the girl students, the management of SASMIRA has promoted a vocational training centre called SIDT (Sasmira's Institute of Training and Design) SIDT has trained 80 students in the year 21-22 in skills that help them to set up small home businesses and also to get jobs.

SICS has been successfully imparting quality education at affordable cost to more than 600 students per year. The Vocational training centre has trained more than 402 students by either providing them free training or charging a nominal fee .

Applications are collected from students facing genuine financial problems and are supported by fee concessions and soliciting donations enabling students to continue their studies . Many families faced severe financial crisis due to lockdown to extend support during these difficult times, SASMIRA's management extended fee concession to all students in the year 2020-21. Some students were also given total fee concession.

SICS and SASMIRA believe that having a socially responsible young generation is very essential and therefore our CSR initiative KARTAVIA is an integral part of our curriculum. KARTAVIA is our initiative to sensitise students towards their responsibility towards the society. Under KARTAVIA students work with NGO's to help them sell their produce and help them generate funds. Every DIWALI micro women entrepreneurs are helped by our students to market their products and a grand DIWALI Mela is held for them. We at SICS believe that a socially responsible kid is a future socially responsible citizen who is very essential for our country.

The College is affiliated with the University of Mumbai and prepares students for courses leading to the degree of BMS, BAF, BBI & B.Sc.IT (Link – Affiliation)

Concluding Remarks :

The Synthetic & Art Silk Mills' Research Association (SASMIRA) Linked to the Ministry of Textile, Govt. of India was established on 12th January 1950

The land mark building of SASMIRA at Worli is in the heart of the city of Mumbai, was conceived as far back as in 1950, and completed in 1958.

Sasmira Institute of Commerce & Science (SICS) is an initiative to impart quality education in the field of

Commerce and Science, Sasmira's Institute of Commerce and Science (SICS) started in the year 2016 under the guidance of their parent body SASMIRA. SICS aspires to carry forward the Vision of our promoting organization SASMIRA, of providing affordable quality education, while expanding our academic horizons to bring the institution on par with global leaders in the field of higher education.

The courses taught at SICS are designed with a clear vision of what the future holds for business and industry. The institute believes in providing quality teaching by experts skilled at integrating cutting-edge of theoretical knowledge with practical applications. Thus contribute to the Corporate World by providing industry-ready and employable graduates in the coming days.

SICS is ably guided by the team of Council members of SASMIRA who are stalwarts in the textile and allied industry. Their inputs in the management and curriculum handing of the institutes benefits the students in getting the latest in terms of knowledge nd exposure that enables them to be ready for the industry. The council interacts with the students on a regular basis to understand their needs and strives hard to ensure that the infrastructure and faculty needs as well as skill developments needs of the students is fulfilled.

We at SICS are committed, not just to academic success, but to ensuring that the students have the opportunity to develop the skills and qualities that will help them to prepare for the future and for the nation. We have a strong track record in providing the appropriate support to allow students to successfully progress to the next stage in their careers, whether that be higher education or employment.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
3.5.1	<p><i>Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.</i></p> <p>Answer before DVV Verification : Answer After DVV Verification :12 Remark : Input edited as per the supporting documents.</p>																				
4.1.2	<p><i>Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years</i></p> <p>4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>5025.56465</td> <td>0</td> <td>0.26</td> <td>1.84</td> <td>10.03</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>0.83</td> <td>0</td> <td>0.26</td> <td>1.84</td> <td>10.03</td> </tr> </tbody> </table> <p>Remark : Input edited as per the consider only infrastructure development and augmentation</p>	2021-22	2020-21	2019-20	2018-19	2017-18	5025.56465	0	0.26	1.84	10.03	2021-22	2020-21	2019-20	2018-19	2017-18	0.83	0	0.26	1.84	10.03
2021-22	2020-21	2019-20	2018-19	2017-18																	
5025.56465	0	0.26	1.84	10.03																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
0.83	0	0.26	1.84	10.03																	
5.1.2	<p><i>Following capacity development and skills enhancement activities are organised for improving students' capability</i></p> <ol style="list-style-type: none"> <i>1. Soft skills</i> <i>2. Language and communication skills</i> <i>3. Life skills (Yoga, physical fitness, health and hygiene)</i> <i>4. ICT/computing skills</i> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : Input edited as per the supporting documents.</p>																				
5.1.4	<p><i>The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases</i></p> <ol style="list-style-type: none"> 1. Implementation of guidelines of statutory/regulatory bodies 2. Organisation wide awareness and undertakings on policies with zero tolerance 																				

	<p>3. Mechanisms for submission of online/offline students' grievances</p> <p>4. Timely redressal of the grievances through appropriate committees</p> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : Input edited as per the supporting documents.</p>
6.2.2	<p><i>Institution implements e-governance in its operations</i></p> <p>1. Administration</p> <p>2. Finance and Accounts</p> <p>3. Student Admission and Support</p> <p>4. Examination</p> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : Input edited as per the supporting documents.</p>
7.1.2	<p>The Institution has facilities and initiatives for</p> <p>1. Alternate sources of energy and energy conservation measures</p> <p>2. Management of the various types of degradable and nondegradable waste</p> <p>3. Water conservation</p> <p>4. Green campus initiatives</p> <p>5. Disabled-friendly, barrier free environment</p> <p>Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: B. 3 of the above Remark : Input edited as per the supporting documents.</p>
7.1.3	<p>Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following</p> <p>1. Green audit / Environment audit</p> <p>2. Energy audit</p> <p>3. Clean and green campus initiatives</p> <p>4. Beyond the campus environmental promotion activities</p> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. Any 3 of the above Remark : Input edited as per the supporting documents.</p>

2.Extended Profile Deviations

ID	Extended Questions
1.1	<p>Number of students year wise during the last five years</p> <p>Answer before DVV Verification:</p>

2021-22	2020-21	2019-20	2018-19	2017-18
571	493	510	399	241

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
482	447	513	399	241

2.1 **Number of teaching staff / full time teachers during the last five years (Without repeat count):**
 Answer before DVV Verification : 18
 Answer after DVV Verification : 39

3.1 **Expenditure excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5025.5646 5	59.2	57.4	50.8	22.7

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
32.50401	33.8656	57.83	56.00892	21.91913